Course Brochure – SHB30416 Certificate III in Hairdressing

This brochure provides all the information you need to know about enrolling in the SHB30416 Certificate III in Hairdressing.

Course details

Provider Name	Ivory Institute
RTO Code	45847
CRICOS Code	04015E
CRICOS Course Code	117269K
Location of course	Level 8, 90 King William St, Adelaide SA 5000
Delivery mode	This program is delivered in the classroom, through scheduled and supervised online learning and in a salon.
Duration	This qualification will be delivered over 52 weeks, including 40 weeks of training and assessment spread over 3 terms of 10 weeks each, 2 terms of 5 weeks and 12 weeks of holidays.
Study load	20 hours per week.

Overview of course

This qualification reflects the role of hairdressers who use a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of hairdressing services to clients. They use discretion and judgement to provide client services and take responsibility for the outcomes of their own work.

This qualification provides a pathway to work as a hairdresser in any industry environment, usually a salon.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

The latest release of the qualification and packaging rules can be found at the following link:

https://training.gov.au/training/details/SHB30416/qualdetails

Who should apply for this course and why?

Target groups for the SHB30416 Certificate III in Hairdressing are international students who are:

- Seeking to pursue or further a career in hairdressing
- Seeking to enter a new industry sector
- Seeking a pathway to higher level qualifications.

Characteristics of the target group are as follows:

Students will be from a range of countries and may be living in Australia for the first time or may have been here in the recent or more distant past.

Many will speak English as a second language, although an entry level has been set to ensure students are able to complete course work.

What can I expect?

The following units are included in this course, and all are required for the award of the qualification. Students who only complete some units will be awarded with a Statement of Attainment for units successfully completed.

Code	Title	Core / Elective
BSBSUS201	Participate in environmentally sustainable work practices	Core
SHBHBAS001	Provide shampoo and basin services	Core
SHBHCLS002	Colour and lighten hair	Core
SHBHCLS003	Provide full and partial head highlighting treatments	Core
SHBHCLS004	Neutralise unwanted colours and tones	Core
SHBHCLS005	Provide on scalp full head and retouch bleach treatments	Core
SHBHCUT001	Design haircut structures	Core
SHBHCUT002	Create one length or solid haircut structures	Core
SHBHCUT003	Create graduated haircut structures	Core
SHBHCUT004	Create layered haircut structures	Core
SHBHCUT005	Cut hair using over-comb techniques	Core
SHBHDES003	Create finished hair designs	Core
SHBHIND001	Maintain and organise tools, equipment and work areas	Core
SHBHIND003	Develop and expand a client base	Core

SHBHREF002	Straighten and relax hair with chemical treatments	Core
SHBHTRI001	Identify and treat hair and scalp conditions	Core
SHBXCCS001	Conduct salon financial transactions	Core
SHBXCCS002	Provide salon services to clients	Core
SHBXIND001	Comply with organisational requirements within a personal services environment	Core
SHBXIND002	Communicate as part of a salon team	Core
SHBXWHS001	Apply safe hygiene, health and work practices	Core
SHBHCUT006	Create combined haircut structures	Group A Elective
SHBHCUT007	Create combined traditional and classic men's haircut structures	Group A Elective
SHBHDES004	Create classic long hair up-styles	Group A Elective
SHBHBAS002	Provide head, neck and shoulder massages for relaxation	Group C Elective
SHBHCCS001	Plan hair services for special events	Group C Elective
SHBHIND002	Research and use hairdressing industry information	Group C Elective
SIRRINV001	Receive and handle retail stock	Group C Elective

Training and assessment information

This course is delivered face-to-face in a classroom and in the salon-based setting.

The qualification is delivered over 52 weeks comprising of:

- Four (4) terms of 10 weeks each (40 weeks total)
- Holiday breaks amounting to 12 weeks (as specified in the timetable)

Students are required to attend 20 hours of training per week.

Course progress and attendance

Students' course progress is monitored throughout the course as per our Course Progress and Attendance Policy and Associated Procedures. Support arrangements are detailed in the Student Support Policy and Associated Procedures and details of all student support services are included in the Student Handbook and provided to students at orientation

Student support

We offer the following in relation to support and welfare.

- one-to-one support from the trainer/assessor

- support with personal issues

- access to additional learning resources

- reasonable adjustment in assessment

- social events

- information about external sources of support.

You may not have studied for a while, may have English as a second language or need additional assistance with literacy or numeracy.

We will identify any additional support needs you may have at the time of application and enrolment and may prepare a Student Support Plan for you based on those needs.

Resource requirements

You are required to bring your own laptop with Office 365 (or similar program) to all classes. These costs are not included in your course fees. Specifications for laptops and associated costs are included below.

PC

	Minimum requirements
Processor	Intel® or AMD processor with 64-bit support*; 2 GHz or faster processor Microsoft Windows 10
Operating system	Microsoft Windows 10
RAM	10 GB or more of RAM (8 GB recommended)
Hard disk space	3.1 GB or more of available hard-disk space
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended.
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Internet	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

MacOS:

	Minimum requirements
Processor	Multicore Intel processor with 64-bit support
Operating system	MacOS version 10.12 (Sierra), macOS version 10.13 (High Sierra), or macOS version 10.14 (Mojave).
RAM	2 GB or more of RAM (8 GB recommended)
Hard disk space	4 GB or more of available hard-disk space for 64-bit installation; additional free space required during installation.
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Internet	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

Name of software	Associated costs	
Office 365	$129 annually	https://products.office.com/en-au/buy/office
Laptop details	Associated costs	
Any laptop that meets the specifications above	$450 (approximate only)	Various

Course credit

You can apply for recognition of existing qualifications or skills, knowledge and experience (credit transfer or recognition of prior learning) as per the information included in our International Student Handbook, which is available at www.ivoryinstitute.edu.au

If you are granted course credit, this will affect your course fees as well as the duration of your course. We will advise you in writing of changes to fees or course duration as a result of the credit.

What are the entry requirements?

Ivory Institute has the following entry requirements:

International students must:

- Be at least 18 years of age and have completed Year 12 or equivalent
- Participate in a course entry interview to determine suitability for the course and student needs
- Have an IELTS* score of 6.0 (test results must be no more than 2 years old). English language competence can also be demonstrated through documented evidence of any of the following:
  - Educated for 5 years in an English-speaking country; or
  - Successful completion of an English Placement Test at IELTS level 6.0.

Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 6.0.

How much does it cost?

The costs for this course are as follows:

Course fees	Tuition fees: AUD $15,000
	Enrolment fee: $350
	Material fee: $2000
Non-tuition fees	May apply and can be found in our International Student Handbook on our website at www.ivoryinstitute.edu.au

Course fees do not include laptops or software – see information above.

A detailed payment plan and payment arrangements are provided in the Offer Letter and Student Agreement. You must pay all of your course fees and on time. Non-payment of fees may result in cancellation of enrolment.

You are also required to take out Overseas Student Health Cover before arriving in Australia. Ivory Institute provides details of OSHC providers in the International Student Handbook. You can approach any of these providers to find out costs and organise your cover.

Additional costs associated with living in Australia are outlined in the International Student Handbook. You should carefully review these costs in relation to budgeting. Further information can be found at Study Australia | Study Australia

How can I apply?

To apply for this course, you are required to complete an enrolment form and submit all required supporting evidence including copies of your:

- Year 12 Certificate or equivalent
- Copies of visa (if available)
- Copy of passport

- Copies of your relevant qualifications (if applicable)

- Proof of English language proficiency as specified in the entry requirements.

Where to from here?

If your application is successful, we will send you an Offer Letter and Student Agreement. You should make sure you read through this document carefully to make sure you are happy with all of the terms and conditions. If you are, then simply sign the document and send it back to us along with the proof of the first payment.

Once we receive this, we will issue you with a Confirmation of Enrolment (CoE).

The first day of each course will include orientation and induction. Orientation will include information about the campus, living in Australia, accessing our support services and methods for achieving success throughout the course, including course progress requirements.

This course outline should be read in conjunction with Ivory Institute International Student Handbook. This can be found online at www.ivoryinstitute.edu.au